

CITY AND COUNTY OF SWANSEA

MINUTES OF THE CHIEF EXECUTIVE'S APPRAISAL & REMUNERATION COMMITTEE

HELD AT CHIEF EXECUTIVE'S CONFERENCE ROOM, 3RD FLOOR,
CIVIC CENTRE, SWANSEA ON WEDNESDAY, 29 JANUARY 2014
AT 2.30 PM

PRESENT: Councillor J C Richards (Vice Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
J E Burtonshaw E W Fitzgerald	C A Holley P R Hood-Williams	D Phillips (Item12 only)

Officers:

J Straw	- Chief Executive
D Yates	- Interim Head of Human Resources and Organisational Development
T Meredith	- Deputy Head of Legal, Democratic Services and Procurement
S Collins	- Democratic Services Officer

8 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors N S Bradley and S E Crouch.

9 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, no declarations of interest were made.

10 **MINUTES**

RESOLVED that the Minutes of the Chief Executive's Appraisal and Remuneration Committee held on 19 June, 2013 be approved and signed as a correct record.

11 **EXCLUSION OF THE PUBLIC.**

The Committee was requested to exclude the public from the meeting during consideration of the item of business identified in the recommendation to the report on the grounds that it involves the likely disclosure of exempt information as set out in the exclusion paragraphs 12 and 13 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, relevant to the item of business as set out in the report.

The Committee considered the public interest test in deciding whether to exclude the public from the meeting for the item of business where the public interest test is relevant as set out in the report.

RESOLVED that the public be excluded.

(CLOSED SESSION)

The meeting adjourned 2.45 pm for 15 minutes.

12 **CHIEF EXECUTIVE'S PERFORMANCE ANNUAL REVIEW.**

The Chief Executive provided an update on the performance objectives and trump targets which were detailed in the appendices of the report. Questions were asked regarding various objectives.

The Chief Executive agreed to amend:

- 1) The performance targets 2014/2015 in relation to the Implementation of the Lighting Procurement be ongoing;
- 2) The performance targets 2014/2015 in relation to Traffic Regulation Orders be amended to 2015.

RESOLVED that:

- 1) The Chief Executive's Outturn for 2013/2014 was accepted;
- 2) Following the amendments detailed in minute no. 12 (1 and 2) above the performance targets and trump targets for 2014/2015 be accepted;
- 3) The Chief Executive report to Cabinet the aspects of Western Bay working in relation to Council;
- 4) Members' were satisfied with the performance of the Chief Executive.

The meeting ended at 3.30 pm.

CHAIR